



In order to process your claim, please complete the short form below, enclosing any documents requested, and either post, fax or email for my attention to the address at the foot of this form.

Company name:	Contact:
Telephone:	Email (or fax):
Date of shipment:	Date of delivery:
Collection point:	Delivery point:
Number/type of packages:	
Commodity:	
Total gross weight of shipment:	
Total value of shipment:	
Gross weight of damaged/lost goods:	
Value of damaged/lost goods:	
Signature:	Date:

Documents required to be enclosed:

- Exporters Commercial Invoice highlighting damaged/lost goods
- Exporters Packing List (if available) highlighting damaged/lost goods
- Photographic evidence of damage
- Delivery Note (if available)

All claims are settled in accordance with our industry standard terms and conditions of BIFA 2005 A

Click here to view

Our General terms and conditions offer guidance on any exclusions which may apply to certain goods

Click here to view

Finally, please note that under UK law, claims cannot be offset against freight invoices and all accounts must be settled in full without deduction on or before the due date.

For and on behalf of ITAL Logistics Limited

Phil Denton
Managing Director

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